

**Application For Public Access To Records Under The
Freedom Of Information Law
(F.O.I.L.)**

To: Records Access Officer
Inc. Village of Muttontown
One 'Raz' Tafuro Way
Muttontown, NY 11791

I hereby apply to inspect the following record: Section _____ Block _____ Lot _____

_____ Signature	_____ Print Name	_____ Date
_____ Representing	_____ Telephone Number	
_____ Mailing Address		

For Agency Use Only

Approved _____
Denied _____ (for the reason(s) checked below)
_____ Confidential Disclosure _____ Part of Investigatory Files
_____ Unwarranted Invasion of Personal Privacy
_____ Record of which this Agency is legal custodian cannot be found
_____ Record is not maintained by this Agency
_____ Exempted by status other than the Freedom of Information Act
_____ Other (specify) _____

_____ Signature	_____ Title	_____ Date
--------------------	----------------	---------------

Notice: You have a right to appeal a denial of this application to the head of this agency.

_____ Name	_____ Business Address
---------------	---------------------------

Who must fully explain his reasons for such denial in writing seven days of receipt of an appeal.
I hereby appeal:

_____ Signature	_____ Date
--------------------	---------------