



INCORPORATED VILLAGE OF MUTTONTOWN BUILDING DEPARTMENT

Dr. James M. Liguori
MAYOR

Joe Russo
ACTING CLERK

PERMIT REQUIREMENTS AND FEES FOR ROAD OPENINGS

Permit Requirements:

- 1) Completed road opening permit application ([Click here](#))
- 2) Detailed sketch on proposed work to be done with actual footage from point to point
- 3) License copy and insurance certificates with Village of Muttontown as certificate holder, and additional insured.
 - a. General liability
 - b. Workers' compensation
 - c. Disability
- 4) Proof of permit from Utility Company, with confirmation number from markout company and contact person.
- 5) Fees:
 - Improved surface (5' x 5' opening) **\$1,200.00** for 25 SF and \$25.00 P/SF for additional SF => 300 SF
 - Unimproved surface (4' x 4' opening) **\$400.00** for 25 SF and \$10.00 P/SF for additional SF > 25 SF
 - Deposit for street opening (minimum) **\$2,000.00 ***
 - Street opening in asphalt pavement: \$5 per square foot for the first 1,000 square feet and \$3 per square foot thereafter or a minimum of \$400, whichever is greater.
 - Street opening in road shoulder: \$60 per 100 linear feet or a minimum of \$100, whichever is greater
- 6) All safety devices for traffic control are the sole responsibility of the Contractor. All open areas to be filled with soil in shoulder area, temporary asphalt in roadways. It is the Contractors' responsibility to check for settling of material at the end of each day until a permanent patch may be left for only 45 days.

Permanent surface is defined as:

- A. Overcut 12 inches on all sides on solid sub surface
- B. Install 5 inch asphalt base or 4000 PSI concrete
- C. Top with 2 inch Type 6 asphalt
- D. Seal all edges with Liquid Tar

*Deposit will be returned after 60 days pending results of final inspection, and approval by Highway Department and review of the Board of Trustees of the Village of Muttontown.