

**INCORPORATED VILLAGE OF MUTTONTOWN
MEETING OF THE BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
February 14, 2024
Minutes**

Call to Order

The meeting of the Incorporated Village of Muttontown was called to order by Mayor Dr. James Liguori, at 7:01 p.m.

Present

Mayor Dr. James M. Liguori
Trustee Chris Economou
Trustee Brian Fagen
Deputy Mayor Sudha Prasad
Trustee Mohinder Singh

Not Present

Trustee Toni Bardong
Trustee Michael Schloss

Pledge of Allegiance

The Pledge to the Flag of the United States of America was recited by the Board, Village personnel, residents and the general public.

Departmental Reports

Trustee Economou gave a report on the Muttontown Police Department and asked Chief Irizarry to give the report for the month of January 2024.

Mayor Liguori asked Acting Clerk Joe Russo to give a treasurer's report for the month ending January 2024. Acting Clerk Russo discussed the bank reconciliation data from village statements ending December 31, 2023, through statement end date January 31, 2024.

Public Hearing

At 7:05 p.m. Trustee Economou moved to open the public hearing on the on the application for tree removal submitted by RJJ Luxury Homes, owner of parcel designated as Section 25 Block 56 Lot 33 located at 2 The Hollows West A to remove 62 trees, total caliper inches of 894 which was seconded by Trustee Singh and unanimously approved.

Mayor Liguori asked the applicant to come forward and detail the request. Tony Toscano, Superintendent of Public Works reviewed the application and presented his findings to the Board.

Mayor Liguori asked for any comments from the Board or the public.

There being no further comments, Trustee Economou moved to close the public hearing at 7:13 p.m. which was seconded by Deputy Mayor Prasad and unanimously approved.

Resolution 24-11a – A motion was made by Deputy Mayor Prasad, seconded by Trustee Fagen and carried unanimously to approve the removal of 58 trees for a total of 918 caliper inches and as a condition of approval a tree remediation plan approved by the Building Department and an escrow deposit of \$5,000 must be provided.

Clerk-Treasurer Joe Russo polled the Board:

Trustee Fagen	aye
Deputy Mayor Prasad	aye
Trustee Singh	aye
Trustee Economou	aye
Mayor Liguori	aye

At 7:14 p.m. Trustee Economou moved to open the public hearing on the on the application for tree removal submitted by RJJ Luxury Homes, owner of parcel designated as Section 25 Block 56 Lot 34 located at 2 The Hollows West B to remove 60 trees, total caliper inches of 824 which was seconded by Deputy Mayor Prasad and unanimously approved.

Mayor Liguori asked the applicant to come forward and detail the request. Tony Toscano, Superintendent of Public Works reviewed the application and presented his findings to the Board.

Mayor Liguori asked for any comments from the Board or the public.

There being no further comments, Trustee Singh moved to close the public hearing at 7:17 p.m. which was seconded by Deputy Mayor Prasad and unanimously approved.

Resolution 24-11b – A motion was made by Deputy Mayor Prasad, seconded by Trustee Economou and carried unanimously to approve the removal of 51 trees for a total of 771 caliper inches and as a condition of approval a tree remediation plan approved by the Building Department and an escrow deposit of \$5,000 must be provided.

Clerk-Treasurer Joe Russo polled the Board:

Trustee Fagen	aye
Deputy Mayor Prasad	aye
Trustee Singh	aye
Trustee Economou	aye
Mayor Liguori	aye

New Business

Resolution 24-11c – A motion was made by Trustee Economou, seconded by Trustee Fagen and carried unanimously to waive the reading of the prior meetings minutes.

Resolution 24-12 – A motion was made by Trustee Fagen seconded by Deputy Mayor Prasad and carried unanimously to approve the January 12, 2024, regular meetings minutes.

Resolution 24-13 – A motion was made by Trustee Economou seconded by Trustee Fagen and carried unanimously to approve the January 12, 2024, executive meetings minutes.

Resolution 24-14 – A motion was made by Deputy Mayor Prasad and seconded by Trustee Fagen and carried unanimously to approve the warrants which will be audited by a majority of the Board of Trustees before payment is made, and are hereby offered for approval by the Board of Trustees and authorize the Clerk/Treasurer to process said payments.

Resolution 24-15 – A motion was made by Trustee Singh and seconded by Trustee Economou and carried unanimously to accept the resignation of Leslie O'Neil, Secretary to the Site and Architectural Review Board as of February 2, 2024.

Resolution 24-16 – A motion was made by Trustee Economou and seconded by Deputy Mayor Prasad and carried approve adjustment to resolution 24-6 to decrease the total by \$5,501.62 for a new warrant total of \$601,665.12.

Resolution 24-17 – A motion was made by Trustee Fagen and seconded by Trustee Singh and carried unanimously to accept resignation of Gerard Tobin as member of the Zoning Board of Appeals effective immediately.

Resolution 24-18 – A motion was made by Trustee Singh and seconded by Deputy Mayor Prasad and carried unanimously to appoint Emma Lind to fill the remainder of the term on the Zoning Board of Appeals member with a term expiring July 2024 appoint John Farrell as an alternate member to the Zoning Board of Appeals with a term expiring July 2024.

Resolution 24-19 – A motion was made by Trustee Economou and seconded by Deputy Mayor Prasad and carried unanimously to approve the proposal dated January 10, 2024, for assessment, certiorari and small claims services from June 1, 2024 through May 31, 2025.

Resolution 24-20 – A motion was made by Trustee Fagen and seconded by Trustee Singh and carried unanimously to introduce Local Law 1 of 2024 a bill which allows the Village to override the tax levy limit and set a public hearing for March 13, 2024, at 7:05pm.

Resolution 24-21 – A motion was made by Deputy Mayor Prasad and seconded by Trustee Economou and carried unanimously to appoint Nicole Fernandez to the position of Secretary to the Site and Architectural Review Board with a salary of \$62,500.00.

Public Input

Lauren Calabrese of Circle Road addressed the Board.

Motion to Adjourn

At 7:19 pm a motion was made by Trustee Economou, seconded by Trustee Fagen and unanimously approved to enter into executive session to discuss personnel matters.

At 7:32 p.m. a motion was made by Trustee Economou, seconded by Deputy Mayor Prasad and carried to reopen the public meeting.

Resolution 24-22 – A motion was made by Trustee Fagen and seconded by Deputy Mayor Prasad and carried unanimously to approve a salary increase for Stefanie Gambino, Clerk to the Village Justice for a new annual salary of \$85,000 effective February 15, 2024.

Resolution 24-23 – A motion was made by Trustee Singh and seconded by Trustee Economou and carried unanimously to authorize an update to the Village of Muttontown Employee Handbook to address health care insurance and Medicare eligibility for the Incorporated Village of Muttontown regardless of the number of employees.

Adjourn

There being no further business, at 7:35 p.m. a motion was made by Trustee Economou, seconded by Trustee Singh and carried to adjourn the public meeting.

Submitted By: _____

Minutes Approved on: _____

Resolution No: _____

**INCORPORATED VILLAGE OF MUTTONTOWN
MEETING OF THE BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
February 14, 2024
Executive Session Minutes**

Present

Mayor Dr. James M. Liguori
Trustee Chris Economou
Trustee Brian Fagen
Deputy Mayor Sudha Prasad
Trustee Mohinder Singh

Not Present

Trustee Toni Bardong
Trustee Michael Schloss

At 7:23 p.m. a motion was made by Trustee Economou, seconded by Trustee Fagen and carried to open executive session.

A discussion with counsel was had regarding the personnel issues

At 7:30 p.m. a motion was made by Trustee Economou, seconded by Trustee Singh and carried to close executive session.

Submitted By: _____

Minutes Approved on: _____

Resolution No: _____