



INCORPORATED VILLAGE OF MUTTONTOWN

One 'Raz' Tafuro Way
Muttontown New York 11791
516-364-3476

Dr. James Liguori
Mayor

Joseph Russo
Acting Clerk

Questions as of October 2, 2026

- Please clarify if the existing Village Hall / Police department building will be demolished, or will the new building be located in adjacent location? Are any of the existing buildings of historic value and to be retained? - **That is your decision as part of RFP and No**
- Does the Village have an IT / Security / Audio-Video Consultant that you are currently using. Please confirm if these consultants should be included in the proposal? - **Yes and Yes**
 - The first bullet states that the Village's IT, AV, and Security consultants are to be included within the proposal. Can you please provide contact information for those 3 consultants so we can obtain a subconsultant proposal from them? - **The Village uses Flexible IT for IT and will if necessary use them for AV, but hasn't in the past and the contact is Jarett Miller at jmiller@flexiblesystems.com. The Village uses M. Zion Security Systems Corp. for physical door fob access and monitoring and the contact is Andrea Spingeld at aspingeld@mzion.com.**
- Has a Geotechnical report or any soils investigation been completed? - **No**
- Is the interior design, i.e. finish selections, furniture selections etc. by others or is that to be included? - **To be included**
- Besides exterior renderings, are interior renderings required? - **Yes**
- Can you clarify what "Design Report as Final Project" entails? - **The Design Report is the comprehensive written document that details the entire life cycle, methodology, results, and evaluation of the project. It will act as the definitive, permanent record of the project and justifies the design choices, and proves that the final creation meets all initial requirements**
- Any heavy storage requirements are assumed to be located in basement so that no special structural construction on the first floor will be required, please confirm? - **Correct**
- What is the anticipated number of people you would expect in the meeting hall?
- **~70 with another ~30 in the building at the same time**



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- We are assuming full site development including curbs and lighting, etc., please confirm? - **Yes**
- Are you interested in any kind of environmentally responsive site design such as bioswales? - **No**
- Are you interested in any optional power sources such as solar or geothermal. We are assuming that meeting NYS energy code minimums are acceptable? - **No optional power sources except incorporating existing backup generator into the new building and yes it must meet the NYS energy code**
- Has it been decided if detention holding for the police Department will be required, if so, there are specific NYS requirements, these requirements could be costly? - **Yes**
- How was the square footage of 2,000 sf on grade and 2,000 sf in basement calculated? We feel this square footage may be tight for the program that has been established? - **It was based on size of current building but you can propose a different size based on your analysis and site visit**

Joe Russo
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